



Tauranga Indoor Radio Control Club (TIRCCC) Constitution.

ARTICLE 1: NAME THE name of the Club is; Tauranga Indoor Radio Control Car Club (TIRCCC).

ARTICLE 2: OBJECTS

- (a) To act as a controlling body for the sport or pastime of building and racing on road and off-road model cars in New Zealand (here in after referred to as "the said sport").
- (b) To encourage and foster the said sport in all its phases in New Zealand or elsewhere.
- (c) To collect and supply information and advice on all or any matters pertaining to the said sport or model generally.
- (d) To promote and hold either alone or jointly with any other Club, Association, Company or person, race meetings, contests, competitions, matches, exhibitions or trials and accept, offer, give or contribute towards prizes, trophies, and awards to participants or others.
- (e) To promote and hold parties, raffles, dances, or other entertainments for the purpose of promoting or assisting any of the objects of the Club.
- (f) To raise money by subscriptions and to grant rights or privileges to subscribers.
- (g) To buy, sell, lease, hire, mortgage charge, exchange or otherwise deal with any real or personal property.
- (h) To take any gift of property, whether subject to any special trust or not for any one or more of the objects of the Club.
- (i) To take any lawful steps for the purpose of procuring contributions to the funds of the Club.
- (j) From time to time subscribe or contribute to any patriotic or charitable, benevolent or useful object of a public character.
- (k) To delegate a portion of the work of the Club and pay a portion of its funds to any organizations formed for the advancement of any branch of and appoint representatives on any such bodies.
- (l) To join or affiliate as a member of any club, association, or society, whether incorporated under "The Incorporated Societies Act 1908" or not, and having as one of its objects the advancement or government of NZCRA.
- (m) To enter into any arrangement with a Government or local authority or any club, company, association, or person which may seem to be conducive to the objects of the Club, and to acquire or obtain from any such Government or local authority, club, company; association or person any charters, contracts, decrees, rights, privileges and concessions which may be conducive to any such objects, and accept and make payments under, carry out, exercise and comply with any such arrangements, charters, contracts, decrees, rights, privileges and concessions.
- (n) To enter into any contracts, agreements, leases or arrangements with any person, firm, syndicate, corporation or company that may seem conducive to the objects of the Club, or any of them, and to surrender and accept surrenders or leases.



(o) To borrow, raise, or secure the payment of money in such a manner as the Club shall think fit, and in particulars by mortgages, debentures or debenture stock, perpetual or otherwise, charges upon all or any of the Club's undertakings, goodwill, property and assets (both present and future) including its future acquired property, and to purchase, redeem, or pay off such securities.

(p) To draw, make, accent, endorse, discount, execute, issue and negotiate promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments.

(q) To invest, lend and deal with the moneys of the Club upon such security and in such manner as may from time to time be determined upon.

(r) To appoint, remove or suspend any secretaries, treasurers, officers, clerks, agents or servants and to direct and control them and fix and pay their remuneration, if any.

(s) To do all or any of the things hereby authorised alone or in conjunction with another or others.

(t) To do all such other things as are incidental to or conducive to the attainment of the above objects. PROVIDED HOWEVER that the foregoing objects shall in no way limit the rights and powers conferred upon societies incorporated under "The Incorporated Societies Act, 1908" or any amendments thereof.

ARTICLE 3: MEMBERSHIP. The members of the Club shall be of the following classes:

(a) ORDINARY MEMBERS: Membership shall be attained by a person completing and signing of a club membership form and Club members and agreeing to abide by the Rules of the Club and any other body to which the Club is affiliated should the club wish to adopt them. Membership acceptance is by the Management Committee upon acceptance into the Club and the payment of the current year's subscription to the Treasurer. Ordinary members of the age of sixteen and under shall be classed as Junior Members.

ARTICLE 4: TIRCCC is a non-profit making organization. All funds shall be used for club business and maintenance of its equipment.

ARTICLE 5: RESERVED

ARTICLE 6: RESIGNATIONS. Any member may resign by giving notice of such resignation in writing and shall cease to be a member upon receipt of such notice by the Secretary. Failure to resign in the manner set forth above will not relieve such member from payment of subscriptions due to the Club.

ARTICLE 7: MANAGEMENT

(a) The affairs of the Club shall be conducted by a Management Committee consisting of a minimum of five persons and comprising the President, Secretary, Treasurer, and Committee persons. Should one person undertake the offices of Secretary and Treasurer then Committeemen shall be elected.

(b) The property of the Club shall be vested in the Management Committee for the time being as trustees for the members; the Management Committee shall be generally responsible for the safe custody of the assets of the Club and shall implement any or all of the objects of the Club at its discretion.



(c) The election of the Management Committee shall take place at each Annual General Meeting by ballot. At each Annual General Meeting the members of the Management Committee shall retire but are eligible for reelection. No candidate, other than a retiring member of the Management Committee shall be eligible for election to any office or to the Management Committee unless his nomination is lodged with the Secretary in writing at least seven days before the date of the meeting at which he is proposed to be elected. Failing a sufficient number of nominations being received to fill all vacancies, further nominations may be accepted during the Meeting to fill the vacant positions.

(d) Any casual vacancies occurring in any of the offices or in the Management Committee shall be filled by the Management Committee and any person so appointed shall hold office until the next ensuing Annual General Meeting. A vacancy caused by expulsion shall be deemed a casual vacancy.

(e) The President shall preside at all Management Committee meetings; if unable to attend, the Committee shall appoint as his deputy pro tem any member of the Management Committee.

(f) The quorum for a Management Committee meeting shall be four members.

(g) Each member of the Management Committee shall have one vote at Management Committee meetings. The Chairman shall not have a casting vote. No voting by proxy shall be allowed at Management Committee meetings.

(h) Any member of the Management Committee, with the exception of the President, failing to attend three consecutive Management Committee meetings without having his apologies sustained, shall ipso facto cease to hold office and membership of the Management Committee.

(i) The Management Committee may at any time by resolution passed by a 2/3rds majority remove from office any officer or member of the Management Committee if the removal of such person is deemed in the best interests of the said club.

(j) Any officer or any member of the Club has the right to attend Management Committee Meetings, by invitation of the Chairman to a forthcoming meeting or the Management Committee itself, or after at least seven days notice in writing has been given to the Secretary. Such officer/s and/or member/s may speak at Meetings which they attend only if invited to do so by the Chairman but shall have no vote under any circumstances.

ARTICLE 8: OFFICERS (a) The officers of the Club shall be the President, Secretary, and Treasurer.

ARTICLE 9: DUTIES OF OFFICERS:

PRESIDENT:

1. Manage committee and or executive committee meetings.
2. Manage annual general meetings.
3. Represent the club at local, regional, state, and national level.
4. Act as facilitator at club/ group activities.
5. Ensure the planning and budgeting for the future is carried out in accordance with the wishes of club members.
6. Keep a file of all correspondence.
7. Work alongside committee members to ensure that they are doing their tasks.

TREASURER: It shall be the duty of the Treasurer:



- (1) To collect and receive all moneys due to the Club.
- (2) To pay all debts owing as soon as payment thereof is authorised by the Management Committee.
- (3) To keep a correct account of all receipts and payments, and an account of all assets and liabilities of the Club.
- (4) To have the custody of the funds of the Club.
- (5) To produce financial statements from time to time as required by the Management Committee.
- (6) To prepare for each Annual General Meeting of the Club a proper Statement of Income and Expenditure and a Balance Sheet showing the Club's Assets and Liabilities as at the 30th September preceding each Annual General Meeting and to have such Statement of Income and Expenditure and Balance Sheet duly audited by the Club's Auditor and have the said Auditor's signed Report attached thereto for presentation to each Annual General Meeting.
- (7) To pay all moneys received into the account of the Club with the Club's bankers.
- (8) To keep a register of all members showing the classification of each member.

SECRETARY: It shall be the duty of the Secretary:

- (1) To conduct all the Club's correspondence and convene all meetings.
- (2) To keep accurate minutes of all meetings of the Club.
- (3) To assist the Treasurer in compiling and maintaining a register of all members.
- (4) To act as custodian of the Common Seal and all books, papers and accounts of the Club and to produce the same to the Management Committee whenever called upon so to do and see the provisions of the Incorporated Societies Act are duly complied with.
- (5) To notify each new member of his election.
- (6) In the case of inability to attend any Meeting to cause the necessary books and papers to be conveyed to the meeting place and handed to the Chairman. It shall be the duty of the Secretary to keep the Register of all the Clubs, National or other records and the results of all contests and investigate all record claims and to submit to each Annual General Meeting a report of all their activities. They shall also keep a full register of all classes of members of the Club.

AUDITOR: TIRCCC accounts are not independently audited but are reviewed by the committee on a monthly basis.

ADVISORY COMMITTEES: The Management Committee shall have the power to delegate any matters to advisory Committees and such Committees may consist of such member or members of the Management Committee as may be appointed thereto. The member or members so appointed shall be empowered to co-opt any member of the Club or such other person as may be approved by the Management Committee, for the purpose of Advisory Committee deliberations, and any members or other persons so co-opted may attend any Management Committee meetings at which any report of such members' or persons' advisory Committee may be presented and may address the Management Committee relating to such report but shall have no vote in the Management Committee.



ARTICLE 10: NOTICES OF MEETINGS (1) GENERAL MEETINGS Notices of General Meetings shall be given to members by electronic mail sent to the Member's last known e-mail address. Seven (7) days notice shall be given. Notices shall be deemed to be served on the day on which the emails were sent. A copy of notice shall be prominently displayed on the club's web site in the period between the issuance of the notice, and the meeting itself. Where two or more members share a single e-mail address, each such member shall be deemed to have been notified by a single e-mail. The accidental omission of any member in being given notice, or the failure of that member's e-mail service to accept the message shall not invalidate any proceedings at any Meeting.

All general meetings including the annual general meeting can be held virtually.

(2) RACE MEETINGS Notices of Race Meetings shall be given to members by email or by notices posted on the club's web site or Facebook page and local newspapers at least two days prior to the event, and it is the responsibility of individual members to ascertain whether any forthcoming events are of interest. Unless the web site etc is disabled for all viewers, the inability of an individual member to access the website shall not invalidate any proceedings at any Race Meeting.

ARTICLE 11: ANNUAL GENERAL MEETING The Annual General Meeting of the Club shall be held during the month of December or so soon thereafter as the Management Committee shall be able to convene the same. The time and place of each Meeting shall be decided by the Management Committee not earlier than 3 months nor later than 3 weeks prior to each Annual General Meeting. The President of the Club for the time being shall preside at all meetings or failing his being present the Secretary of the Club. In the event of the President or Secretary not being present, the Meeting may appoint a Chairman, the Treasurer taking the chair temporarily for the purpose of conducting this business. Each Annual General Meeting shall elect the officers and members of the Management Committee. The business of each Annual General Meeting shall be: (1) the confirmation of any previous General Meeting Minutes. (2) The adoption of the Treasurer's annual Statement of Accounts. (3) The adoption of Reports from the Club President, Secretary, Treasurer. (4) The election of Officers and members of the Management Committee. (5) Such other business of which notice shall have been duly given in terms of these Rules.

ARTICLE 12: SPECIAL GENERAL MEETINGS Special General Meetings of the Club may be called at any time by order of the Management Committee or on a requisition executed by at least three members. Such request shall specify the business to be placed before the special General Meeting and at least seven day's notice shall be given of all Special General Meetings. The Management Committee shall allot a venue of such meeting. In the event of the Management Committee failing to convene the meeting within fourteen days of the receipt by the Secretary of a written request by the requisitioner, they may themselves do so and allot the venue of such meeting providing always the aforesaid terms of notice be observed.

ARTICLE 13: QUORUM - GENERAL MEETINGS To conduct the business of a General Meeting a quorum of four persons entitled to vote as members (not including the Chairman) must be present. Proxies shall be counted in determining whether a quorum is present.

ARTICLE 14 – PERSONAL BENEFIT Any income, benefit or advantage shall be applied to the objectives of the organisation. No member of the organisation or any person associated with a member, shall participate in or materially influence any decision made by the organisation, in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever. Any such income shall be reasonable and relative to that which would be paid in arms



length transaction (being open market value). And the provisions and effect of this cause shall not be removed from this document and shall be included and implied into any document replacing this document.

ARTICLE 15: ALTERATION OF RULES At any General meeting of the Club the Rules of the Club may be altered by the enactment of any further rules or by the recession or amendment of any of the existing rules PROVIDED HOWEVER that seven days notice in writing of resolution embodying the proposed additions rescissions or amendments shall be given to members and such resolution shall be passed by a majority of at least 51% of the members of the Club present at such Meeting personally or by proxy.

No addition to or alteration of the non profit aims, personal benefit clause (Article 14) or the winding up clause (Article 30) shall be made which affect the tax exempt status. The provisions and effect of this cause shall not be removed from this document and shall be included and implied into any document replacing this document.

ARTICLE 16: NOTICES OF MOTION - GENERAL MEETINGS Notices of Motion for presentation to an Annual General Meeting or to a Special General Meeting must be in the hands of the Secretary at least fourteen (14) days prior to the Meeting at which they are required to be presented. Notices of Motion for presentation at any General Meeting shall be set out on the notice calling such Meeting. At a General Meeting, leave may be given to the mover (by ordinary resolution) to alter a motion, of which due notice has been given.

ARTICLE 17: VOTING - GENERAL MEETINGS Save as hereinafter set forth each member shall be entitled to one vote. Honorary members shall have no right to vote. Voting may be by show of hands or on the voices. All matters voted upon shall be decided by a simple majority. The Chairman shall not have a casting vote.

ARTICLE 18: PROXIES - GENERAL MEETINGS Any member shall be entitled to arrange for voting by proxy at any Annual General or Special General Meeting of the Club. Written request for Proxy representation must be handed to the Chairman prior to the commencement of the meeting.

ARTICLE 19: BY-LAWS AND REGULATIONS The Management Committee from time to time may make, alter or revoke any By-laws or regulations provided such additions, alterations and deletions are not repugnant to the Rules of the Club. The official Rules of the New Zealand Radio Control Car Association shall be deemed the official Rules of the Club for racing. Tauranga Indoor Radio Control Car Club reserve the right not to follow NZRCA rules at any time.

ARTICLE 20: SUBSCRIPTIONS The subscriptions for each class of member shall be fixed at an Annual General or Special General Meeting of the Club and shall remain in force until amended at any subsequent Annual General or Special General Meeting; such subscriptions shall be payable as from the preceding 1st January or such other date as may be determined by the Management Committee. Members whose fees are three (3) months or more overdue shall be deemed unfinancial. Members unfinancial for 4 months shall ipso facto cease to be members of the Club.

ARTICLE 21: TROPHIES All Club Trophies unless otherwise determined by the Club in General Meeting, shall remain the property of the Club, and are for continual competition on a basis as may be arranged from time to time by the Management Committee. Any member holding a trophy, or losing the right to hold a trophy, must cause the trophy to be conveyed to the Secretary in good condition upon request. There are no class trophies at present.



ARTICLE 22: COMPETITIONS. All contest racing shall be carried out in accordance with the New Zealand Radio Control Car Association (Incorporated) Rules or to any other rules, which may be laid down by the Management Committee.

ARTICLE 23: SUSPENSION AND EXPULSION OF MEMBERS Any member violating the Rules of the Club or acting in a manner prejudicial to the well being of the Club, may be suspended by the Club President or his appointed deputy, and the case dealt with by the Management Committee as soon as possible after the alleged offence. The Management Committee may further suspend or expel a member. The member or his representative shall have the right to be heard by the Committee. Any member suspended or expelled by the Management Committee has the right of appeal to the Club.

ARTICLE 24: REGISTERED OFFICE The location of the registered office of the Club shall be decided from time to time by the Management Committee.

ARTICLE 25: BANK ACCOUNT The Club may open an account or accounts with any recognised banking institution and the account or accounts shall be operated by the treasurer plus two members of the Management Committee, any one signature to endorse cheques. Plus the use of two eftpos cards held by the President and Treasurer for the purchase of goods solely for club purchases.

ARTICLE 26: EXECUTION OF DOCUMENTS AND COMMON SEAL. All documents intended to bind the Club shall be executed under the Common Seal of the Club and the President, the Secretary and at least two other members of the Management Committee shall attest such execution.

ARTICLE 27: RESERVED

ARTICLE 28: RESERVED

ARTICLE 29: RESERVED

ARTICLE 30: WINDING UP Upon the winding up of the Club the funds (if any) remaining after paying all liabilities and the expenses of winding up shall be handed to the New Zealand Radio Control Car Association (Incorporated) or to any other sporting body which the Management Committee or the Liquidator or other persons conducting the winding up may nominate and failing any such nomination shall be paid over to some sporting body nominated by the Registrar of Incorporated Societies.

If upon winding up or dissolution of the organisation there remains after satisfaction of all its debts and liabilities and property whatsoever the same shall not be paid or distributed among the members of the organisation but shall be given or transferred to some other organisation or body with similar objectives to the first organisation that also has an income tax exemption or for some other charitable purpose, within New Zealand.